

# LASSEN COUNTY TRANSPORTATION COMMISSION

## REGIONAL TRANSPORTATION PLANNING AGENCY



**Matthew C. Boyer**, *Executive Secretary*

Office:  
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Date Posted: January 10, 2019

Phone: (916) 759-2268

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Brian Moore (City Council)  
Brian Wilson (City Council)  
Joe Franco (City Council)

Tom Hammond (Co. Supervisor)  
Jeff Hemphill (Co. Supervisor)  
David Teeter (Co. Supervisor)

Subject: **REGULAR MEETING**

of the

**LASSEN COUNTY TRANSPORTATION COMMISSION**

A regular meeting of the Lassen County Transportation Commission has been scheduled for **Monday, January 14, 2019 at 1:00 p.m.** The meeting will be held at the City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

The Agenda is as follows.

Page **(1) CONVENE**

- 1.1 Pledge of Allegiance
- 1.2 Election of Chairperson and Vice-Chair Person

**ACTION REQUESTED: BY MOTION**, elect a Chairman and Vice-Chairman to preside at meetings of the Commission during calendar year 2019.

- 1.3 Adoption of the Agenda and Approval of the Consent Calendar: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Commission member may request an item be removed from the Consent Calendar for discussion and separate Commission action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Commission action.

- 1.31 Minutes Approval:

November 19, 2018 Special Meeting \*

1.32 Contract with Michael Baker International for Triennial Performance Audits \*

**REQUESTED ACTION: Authorize the Executive Director and Legal Counsel to Execute and Agreement with Michael Baker International for Triennial Performance Audits for the period ending June 30, 2018.**

1.33 City of Susanville Fiscal Year 2018/19 Claim for Article 3 Transportation Development Act Bicycle and Pedestrian Funds

**REQUESTED ACTION: Approve the claim from the City of Susanville for Local Transportation Fund Article 3 Bicycle and Pedestrian funds.**

**(2) CORRESPONDENCE/PUBLIC COMMENT**

**(3) REPORTS**

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report
- Executive Secretary Report (LCTC Staff)

**(4) NEW BUSINESS**

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS

**None**

**(5) INFORMATION ITEMS**

5.01 Update – City of Susanville Active Transportation Program (Matt)

5.02 January 22, 2018 Presentation to Lassen County Board of Supervisors regarding Vehicle Speed Feedback Signs (John)

5.03 Update – US 395 Coalition Building and Implementation Plan (Matt)

5.04 Update – State Route 36 Complete Street and Safe Mobility Study (Matt)

5.05 Contract for Independent Auditing Services (Matt)

5.06 November, December 2018 Invoices for Executive and Staffing Services (Matt) ^

5.07 Annual Conflict of Interest Statements (Matt)

- 5.08 Lassen County Transportation Commission Meetings for Calendar Year 2019 (Matt) \*
- 5.09 Grant Application - US 395 Strategic Corridor Investment Analysis (Matt) \*
- 5.10 Presentation to the April 10-11 California Transportation Commission Town Hall Meeting in Butte County

**(6) CORRESPONDENCE**

6.01

**(7) OTHER BUSINESS**

- 7.1 Matters brought forth by the Commission
- 7.2 Next Regular Commission Meeting – **Monday, March 11, 2019 at 1:00 p.m.**
- 7.3 Adjourn

\* Attachment

# Enclosure

^ Handout

**ITEMS TENTATIVELY SCHEDULED FOR FUTURE MEETINGS:**

**March 2019**

- Update to Conflict of Interest Policy to Include New Staff and Consultants
- Summary of All Prior Programming Actions for Commission-Controlled Funds
- Presentation of Susanville Indian Rancheria Long Range Transportation Plan
- Preliminary Local Transportation Fund and State Transit Assistance Fund Apportionments
- Unmet Transit Needs Determinations
- Fiscal Year 2017/18 Independent Audits
- Inter-Agency Agreement between LCTC and Lassen County Auditor's Office
- FY 2017/18 Local Transportation Fund – Article 8

**May 2019**

- Final Local Transportation Fund and State Transit Assistance Fund Apportionments
- Local Transportation Fund and State Transit Assistance Fund Claims
- Approval of Fiscal Year 2019/2020 Overall Work Program and Budget
- Approval of County-Format Budgets