

LASSEN COUNTY TRANSPORTATION COMMISSION

REGIONAL TRANSPORTATION PLANNING AGENCY



John L. Clerici, *Interim Executive Secretary*

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Date Posted: January 9, 2020

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Brian Moore (City Council)
Brian Wilson (City Council)
Joe Franco, Chair (City Council)

Tom Hammond, Vice Chair (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
David Teeter (Co. Supervisor)

Subject: **REGULAR MEETING**

of the

LASSEN COUNTY TRANSPORTATION COMMISSION

A meeting of the Lassen County Transportation Commission has been scheduled for **Monday, January 13, 2020 at 2:00 p.m.** The meeting will be held at the City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

The Agenda is as follows.

Page **(1) CONVENE**

1.1 Pledge of Allegiance

1.2 Adoption of the Agenda and Approval of the Consent Calendar: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Commission member may request an item be removed from the Consent Calendar for discussion and separate Commission action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Commission action.

1.21 Minutes Approval:

November 18, 2019 Regular Meeting

- 1.22 Payment of Steve Borroum (Acting Engineer) fees and costs in the amount of \$6,791.68. *

REQUESTED ACTION: Approve payment of Steve Borroum Acting Engineer fees and costs in the amount of \$6,791.68, shown in Invoice #10.

- 1.23 Payment of Clerici Consulting (John Clerici as Interim Executive Secretary) fees and costs in the amount of \$8,456.47. *

REQUESTED ACTION: Approve payment of Clerici Consulting fees and costs in the amount of \$8,456.47, shown in Invoice #08-010.

- 1.3 Election of Chairperson and Vice-Chairperson

REQUESTED ACTION: BY MOTION, elect a Chairman and Vice-Chairman to preside at meetings of the Commission during calendar year 2020.

(2) CORRESPONDENCE/PUBLIC COMMENT

(3) REPORTS

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report
- Interim Executive Secretary Report (LCTC Staff)

(4) NEW BUSINESS

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- No items to be discussed in closed session

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS/PUBLIC HEARINGS

4.11 Fiscal Year 2020/21 Unmet Needs Process:

ACTION REQUESTED: By Motion:

- **Adopt Resolution 20-01 approving definitions of “Unmet Transit Needs” and “Reasonable to Meet”.**
- **Approve recommended membership of the Social Services Transportation Advisory Council.**

- **Set February XX, 2020 at 1:00 PM in the Susanville City Council Chambers for a public hearing regarding unmet transit needs.**

4.12 Lassen County Transportation Commission Staffing Services RFP Update

ACTION REQUESTED: Receive update and consider February Commission Meeting for RFP Proposal evaluations and interviews.

4.13 Update on Status of Commission Finances and Accounts

ACTION REQUESTED: Receive update on the status of the LCTC accounts and budgets.

(5) INFORMATION ITEMS

5.01 Update on US 395 Coalition Building

(6) CORRESPONDENCE

6.01 None

(7) OTHER BUSINESS

7.1 Matters brought forth by the Commission

7.2 Next Commission Meeting – **Monday, March 9, 2020 at 1:30 p.m.**

7.3 Adjourn

* Attachment

Enclosure

^ Handout