

# LASSEN COUNTY TRANSPORTATION COMMISSION

## REGIONAL TRANSPORTATION PLANNING AGENCY

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**John L. Clerici**, *Executive Secretary*

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Date Posted: September 11, 2020

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Mendy Schuster (City Council)  
Quincy McCourt (City Council)  
Thomas Herrera (City Council)

Tom Hammond (Co. Supervisor)  
Jeff Hemphill, Chair (Co. Supervisor)  
David Teeter, Vice-chair (Co. Supervisor)

Subject: **REGULAR MEETING**  
of the

### **LASSEN COUNTY TRANSPORTATION COMMISSION**

A meeting of the Lassen County Transportation Commission has been scheduled for **Monday, September 14, 2020 at 1:30 p.m.**

**Special Note: The meeting will be held at the Veterans Memorial Hall, 1205 Main Street, Susanville, CA.**

**Call in number for participants who want to join by phone:**

**Call number: 302-202-1104**

**Access Code: 968698**

The Agenda is as follows.

#### Page **(1) CONVENE**

##### 1.1 Pledge of Allegiance

##### 1.2 Adoption of the Agenda and Approval of the Consent Calendar: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Commission member may request an item be removed from the Consent Calendar for discussion and separate Commission action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Commission action.

##### 1.21 Minutes Approval:

August 10, 2020 Regular Meeting

1.22 Request to Extend Contract for Legal Services with Sloan Sakai, LLP.

**REQUESTED ACTION: Authorize the Executive Secretary to prepare and execute documents to extend the contract with Sloan Sakai, LLP for legal services through June 2022 in accord with the contract signed June 18, 2018.**

1.23 Authorization to Sign Proposal for Special Liability Insurance for the LCTC.

**REQUESTED ACTION: Authorize the Executive Secretary to sign the proposal with Allied Insurance Services Inc for Special Liability Insurance for the Lassen County Transportation Commission.**

1.24 Payment of Clerici Consulting Executive Secretary and LCTC staffing fees and costs in the amount of \$21,161.43. \*

**REQUESTED ACTION: Approve payment of Clerici Consulting fees and costs in the amount of \$21,161.43, as shown in Invoice #009-4 for August 2020.**

1.24 Request to extend professional services contracts with Mark Thomas for work being done on the SR 36 Complete Streets Plan and for work on the US 395 Coalition Building Effort.

**REQUESTED ACTION: Authorize the Executive Secretary to prepare and sign contract extensions with Mark Thomas for planning and engineering work being performed on SR 36 and US 395.**

**(2) CORRESPONDENCE/PUBLIC COMMENT**

**(3) REPORTS**

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report

**(4) NEW BUSINESS**

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- There are no closed session items.

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS

4.11 Request for Proposals (RFP) for Auditing Services

**ACTION REQUESTED: BY MOTION, authorize staff to prepare and release a Request for Proposals for External Auditing Services for the three-year period from July 1, 2021 through June 30, 2024.**

4.12 Fiscal Year 2020/21 Transportation Development Act Apportionments for Local Transportation Fund (LTF) and State Transit Assistance (STA)

**ACTION REQUESTED: BY MOTION: Adopt Resolution 20-10 approving the Final Fiscal Year 2020/21 Transportation Development Act Apportionments for the estimates of Local Transportation Fund (LTF) and State Transit Assistance (STA) funds, and authorizing staff to approve claims consistent with the apportionments.**

4.13 Fiscal Year 20120/21 Overall Work Program and Budget Amendment #1

**ACTION REQUESTED: BY MOTION: Adopt Resolution 20-11 approving Amendment #1 to the Fiscal Year 2020/21 Overall Work Program and Budget.**

**(5) INFORMATION ITEMS**

- 5.01 Executive Secretary Report
- Pending Legislation
  - Infrastructure Financing from the State and Feds
  - Updates:
    - Active Transportation Program
    - US 395

**(6) CORRESPONDENCE**

6.01 None

**(7) OTHER BUSINESS**

7.1 Matters brought forth by the Commission

7.2 Next Commission Meeting – **Monday, September 14, 2020 at 1:30 p.m.**

7.3 Adjourn

\* Attachment

# Enclosure

^ Handout

**ITEMS TENTATIVELY SCHEDULED FOR FUTURE MEETINGS:**

October/November 2020

- Progress on SR 36 Report Roll-out
- Presentation on US 395 Coalition Building Efforts