

LASSEN COUNTY TRANSPORTATION COMMISSION

REGIONAL TRANSPORTATION PLANNING AGENCY



John L. Clerici, *Interim Executive Secretary*

Office:
555 Capitol Mall, Suite 600
Sacramento, CA 95814

P.O. Box 1028
Susanville, CA 96130

Phone: (530) 919-9739

Date Posted: December 5, 2019

To: THE LASSEN COUNTY TRANSPORTATION COMMISSION:

Brian Moore (City Council)
Brian Wilson (City Council)
Joe Franco, Chair (City Council)

Tom Hammond, Vice Chair (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
David Teeter (Co. Supervisor)

Subject: **SPECIAL MEETING**

of the

LASSEN COUNTY TRANSPORTATION COMMISSION

A meeting of the Lassen County Transportation Commission has been scheduled for **Monday, December 9, 2019 at 2:00 p.m.** The meeting will be held at the City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

The Agenda is as follows.

Page **(1) CONVENE**

1.1 Pledge of Allegiance

1.2 Adoption of the Agenda and Approval of the Consent Calendar: **Motion Required**

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Commission member may request an item be removed from the Consent Calendar for discussion and separate Commission action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Commission action.

1.21 Minutes Approval:

November 18, 2019 Regular Meeting

- 1.22 Payment of Steve Borroum (Acting Engineer) fees and costs in the amount of \$8,368.32.*

REQUESTED ACTION: Approve payment of Steve Borroum Acting Engineer fees and costs in the amount of \$8,368.32, shown in Invoice #9.

- 1.23 Payment of Clerici Consulting (John Clerici as Interim Executive Secretary) fees and costs in the amount of \$7,453.16. *

REQUESTED ACTION: Approve payment of Clerici Consulting fees and costs in the amount of \$7,453.16, shown in Invoice #008-09.

- 1.24 FY 2019/20 OWP Budget Adjustments for Close out of audit services from Donald Reynolds CPA

REQUESTED ACTION: Adopt Resolution 19-22 authorizing a budget amendment to the FY 2019/20 Overall Work Program in the amount of \$3,055.59 to pay for unbudgeted expenditures accrued by the previous LCTC independent auditor Donald R. Reynolds, CPA.

- 1.25 Schedule of Meetings for the last 6 months of Fiscal Year 2019/20

REQUESTED ACTION: Adopt the proposed schedule of meetings for the second half of FY 2019/20

(2) CORRESPONDENCE/PUBLIC COMMENT

(3) REPORTS

3.1 Reports from Caltrans, CHP, City of Susanville, County of Lassen, and LCTC Staff

- Caltrans Report
- California Highway Patrol (CHP) Report
- City of Susanville Report
- County of Lassen Report
- Susanville Indian Rancheria Report
- Interim Executive Secretary Report (LCTC Staff)

(4) NEW BUSINESS

4.01 ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- No items to be discussed in closed session

4.02 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

4.10 ACTION/DISCUSSION ITEMS/PUBLIC HEARINGS

4.11 2020 Regional Transportation Improvement Program – RTIP

ACTION REQUESTED: Adopt Resolution 19-23 approving the 2020 Regional Transportation Improvement Program (RTIP).

4.12 Lassen County Transportation Commission Contracts Policy

ACTION REQUESTED: Adopt Resolution 19-24 approving Commission Contracts Policy.

(5) INFORMATION ITEMS

5.01 Update on US 395 Coalition Building

5.02 Update on PPM Funds and other financial issues

(6) CORRESPONDENCE

6.01 None

(7) OTHER BUSINESS

7.1 Matters brought forth by the Commission

7.2 Next Commission Meeting – **Monday, January 13, 2020 at 1:30 p.m.**

7.3 Adjourn

* Attachment

Enclosure

^ Handout