

LASSEN COUNTY TRANSPORTATION COMMISSION

MINUTES

Special Commission Meeting

June 17, 2019

City of Susanville City Council Chambers
66 North Lassen Street, Susanville, CA

1:00 P.M. Open Session

(Note: Closed Session item 4.01 and 4.02 moved to end of agenda)

1:00 P.M. OPEN SESSION

1. Convene

The Chair called the meeting to order at 1:00 P.M. and the Pledge of Allegiance to the Flag was recited.

Roll Call: **Present:** Franco, Hammond, Schuster (for Commissioner Moore), Teeter, Wilson

Absent: Hemphill

1.2 Adoption of Agenda and Approval of Consent Calendar:

It was moved by Commissioner Hammond and seconded by Commissioner Teeter that the Commission adopt the agenda and approve the Consent Calendar. The motion was passed by the following vote:

AYES: Franco, Hammond, Schuster, Teeter, Wilson

NOES: None

ABSENT: Hemphill

ABSTAIN: None

1.21 Minutes Approval of April 8, 2019 Special Meeting

Adopted Minutes of the May 13, 2019 Regular Meeting.

1.22 Payment of Steve Borroum Acting Engineer fees and costs in the amount of \$7398.08.

Approved payment of Steve Borroum Acting Engineer fees and costs in the amount of \$7398.08.

1.23 Approve payment of John Clerici Interim Executive Secretary fees and costs in the amount of \$7309.83.

Approved payment of John Clerici Interim Executive Secretary fees and costs in the amount of \$7309.83.

2. CORRESPONDENCE/PUBLIC COMMENT

No written communications were received.

No public comment was received.

3. REPORTS

3.1 Caltrans

Mike Mogen – Provided an update on efforts to provide maintenance to the Secret Valley Rest Area. He admitted that there had been some challenges, the contractor who had been cleaning the restrooms, had become ill, and could no longer do the work. The facility was closed, but people continue to use the area around the building. Because of location it is hard to find someone to do the work. Looking for a short-term solution of either the County or North Valley CSD to help out until a contractor can be found. He mentioned that a small improvement project is underway to do some flatwork around the facility and install a water tank.

Once again mike asked about the SR 36 striping project, specifically about the option for the drop lane heading west uptown – just past Weatherlow to gore point. He wanted to know if there were any comments. Commissioner Teeter mentioned that in previous comment periods the Chamber of Commerce did not like any of the alternatives. Other Commissioners questioned the wisdom of having bike lanes on highway that has a lot of big truck traffic. They also asked if the bike lanes could be moved to a parallel route. Mike responded that it was possible, but that Caltrans would not pay for the work.

CAPM – He reported that the contractor had started grinding the old pavement and would soon start the new paving process. He was asked about the annual parade and would it be impacted. Mike noted that it is on their radar, and that remaining work will be done at night. So, they should be out of the way for the parade.

Traffic counts on US 395 – Mike provided additional traffic count information, including the percentage of traffic that is trucks. Additional information will be forthcoming.

3.2 CHP

No report was provided.

3.3 City of Susanville

No report was provided

3.4 Lassen County

No report was provided.

3.5 Susanville Indian Rancheria

No report was provided.

3.6 Executive Secretary

No report was provided.

4. New Business

4.01 Announcement of Items to be Discussed in Closed Session (item was moved to the end of the Agenda)

- Pursuant to Government Code section 54956.9(d)(2) significant exposure to litigation (2 case)

4.02 Announcement of Action Taken in Closed Session (item moved to the end of Agenda)

No reportable action was taken in closed session.

4.10 Action/Discussion Items

4.11 Fiscal Year 2019/20 Unmet Transit Needs Determinations

The Commission was asked to Adopt Resolution 19-12 finding that there are no new unmet transit needs that are reasonable to meet for implementation in FY 2019/20.

It was moved by Commissioner Teeter and seconded by Commissioner Hammond to approve the item as presented. The motion was passed with the following vote:

AYES: Franco, Hammond, Schuster, Teeter, Wilson
NOES: None
ABSENT: Hemphill
ABSTAIN: None

4.12 FY 2018/19 OWP Budget Adjustments for Auditing and Legal Services

The commission was asked to adopt Resolution 19-14 authorizing a budget amendment to the FY 2018/19 Overall Work Program in the amount of \$27,801 to pay for unbudgeted expenditures accrued by the Lassen County Auditor (\$12,801) and the LCTC Attorney – Sloan Sakai (\$15,000).

It was moved by Commissioner Teeter and seconded by Commissioner Wilson to approve the item as presented. The motion was passed with the following vote:

AYES: Franco, Hammond, Schuster, Teeter, Wilson
NOES: None
ABSENT: Hemphill
ABSTAIN: No

4.13 Fiscal Year 2019/20 Transportation Development Act Apportionments for Local Transportation Fund (LTF) and State Transit Assistance (STA)

The Commission was asked to adopt by motion:

- 1. Resolution 19-15 approving the Final Fiscal Year 2019/20 Transportation Development Act Apportionments for the estimates of Local Transportation Fund (LTF) and State Transit Assistance (STA) funds, and authorizing staff to approve claims consistent with the apportionments.*
- 2. Approve claims from the Lassen Transit Services Agency for STA funds and LFT Article 4 funds for transit services and transit capital replacement.*

3. *Authorize staff to transmit allocation instructions to the Lassen County Auditor for disbursement of LTF and STA funds in Fiscal Year 2019/20.*

It was moved by Commissioner Hammond and seconded by Commissioner Teeter to approve the item as presented. The motion was passed with the following vote:

AYES: Franco, Hammond, Schuster, Teeter, Wilson
NOES: None
ABSENT: Hemphill
ABSTAIN: No

4.14 Programming of LCTC Regional Surface Transportation Program Exchange Funds for FY 2018/19

The Commission was asked to authorize, by motion, staff to allocate the Fiscal Year 2018/19 RSTP Exchange funds in the amount of \$122,494.

It was moved by Commissioner Wilson and seconded by Commissioner Teeter to allocate the FY 2018/19 RSTP Exchange funds in the amount of \$122,494 to the City of Susanville. The motion was passed with the following vote:

AYES: Franco, Schuster, Teeter, Wilson
NOES: None
ABSENT: Hammond, Hemphill
ABSTAIN: None

4.15 Fiscal Year 2019/20 Overall Work Program and Budget

The Commission was asked to adopt Resolution 19-16 approving the FY 2019/20 Overall Work Program and Budget.

It was moved by Commissioner Teeter and seconded by Commissioner Hammond to adopt Resolution 19-16 as presented. The motion was passed with the following vote:

AYES: Franco, Hammond, Schuster, Teeter, Wilson
NOES: None
ABSENT: Hemphill
ABSTAIN: None

4.16 Schedule of Meetings for the first 6 months of Fiscal Year 2019/20

The Commission was asked to adopt the proposed schedule of meetings for the first half of FY 2019/20 (July, September, November).

It was moved by Commissioner Wilson and seconded by Commissioner Teeter to approve the item as presented. The motion was passed with the following vote:

AYES:	Franco, Hammond, Schuster, Teeter, Wilson
NOES:	None
ABSENT:	Hemphill
ABSTAIN:	None

5. Information Items

The Interim Executive Secretary provided the Commission with an update of all commission activities related to the following:

- Staff activities related to date*
- State and Federal funding initiatives for transportation*
- SR 36 Complete Streets activities – Steve Borroum’s meetings with City staff to take over management of the project*
- US 395 Coalition Building activities – deferred to Commissioner Hammond to describe his successful trip to Washington DC*

6. Correspondence

None.

7. Other Business

7.1 Matter brought forth by the Commission

Request to add an agenda item to discuss options available to the Commissioners for providing staffing to the LCTC. Commission attorney will provide information for the discussion item

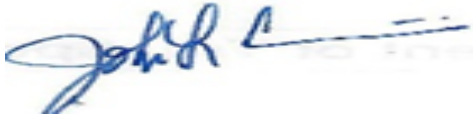
7.2 Next Regular Commission Meeting

Next meeting of the LCTC will be Monday, July 15, 2019 at 1:00, pm

7.3 Adjourn

The meeting was adjourned at 3:10 p.m.

Submitted for approval by:

A handwritten signature in blue ink, appearing to read "John Clerici", with a long horizontal flourish extending to the right.

John Clerici
Interim Executive Secretary